

GRADE Reimbursement Request Checklist

The following items should be provided in order to receive reimbursement for your completed GRADE project.

- ☐ Signed Final Expense Report and Request for Reimbursement Form
- ☐ Signed Disposition Form
- ☐ Purchase Documentation (Invoice or Bill of Sale)
- ☐ Payment Documentation (Canceled Check or Finance Agreement)
- ☐ Proof of Insurance for new equipment
- ☐ Pictures of old, scrapped vehicle/equipment or documentation from remanufacturing facility. Pictures should clearly show:
 - serial numbers
 - a three-inch by three-inch hole cut in the engine block (the part of the engine containing the cylinders).
 - a cut through the frame/frame rails on each side at a point located between the front and rear axles.
- ☐ Pictures of new equipment (include engine plate with serial numbers)

Return Forms to:

Mecklenburg County Air Quality
Attn: Sheldon Turner
2145 Suttle Ave.
Charlotte, NC 28208

Mecklenburg County Air Quality, 704-336-5430
email: Sheldon.Turner@MecklenburgCountyNC.gov